

**University of Lincoln Students' Union Sports Council**  
**Held on Friday the 30<sup>th</sup> November 2012 10:00 – 12:00**  
**In The Platform**



**UL STUDENTS' UNION**  
**Sports and Societies**  
[www.lincolnsu.com/sportsandsocieties](http://www.lincolnsu.com/sportsandsocieties)

## Minutes

### Present

#### Chair

Jade Snedeker (Sports Officer)

#### Sport Club representatives

Athletics

Badminton

Basketball Men's

Women's Basketball

Canoe and Kayak

Cheerleading

Climbing

Cricket

Dance

Dodgeball

Equestrian (compete)

Equestrian (social)

Football Men's

Football Women's

Futsal Men's

Futsal Women's

Golf

Gliding

Handball

Hockey

Kofukan Karate

Lacrosse

Netball

Parkour

Rounders

Rowing

Rugby Union Men's

Rugby Union Women's

Sailing

Shotokan Karate

Snowsports

Surfing

Swimming

Table Tennis

Touch Rugby

Trampolining

Ultimate Frisbee

Wakeboarding

#### Also In Attendance

Ian Johnston (Interim Deputy CEO/Activities and Development Manager)

Tracey Revill (Activities Coordinator)

Emily Hill (Activities Support Worker)

Vix Simpson (Venue Manager)

Robin Wright (Director of Sport)

## 1. Apologies for Absence

Apologies received from Tai Chi and Tennis

## 2. Vote Counting

Only count the votes that are seen, please make sure you are voting on every matter

## 3. Vote on the Minutes of the Previous Meeting

**For 31      Against 0      Abstain 0**

Minutes agreed

## 4. Emerging Clubs

There are no clubs for ratification

## 5. Development Fund Requests

Hockey - £280 for protective face masks for the club

**For 31      Against 1      Abstain 0**

Request Granted

Women's Rugby Union - £700 for Transport

**For 32      Against 0      Abstain 2**

Request Granted

Equestrian Social - £874.64 for Facility Hire and Transport

**For 24      Against 3      Abstain 8**

Request Granted

## 6. Submission of Event Applications

By Ian Johnston

### Noted:

- Submission of event applications need to be dropped in 10 days in advance
- If you want a button set up please give us 48 hours notice for this to be set up
- Reiterate that for bake sales clubs need to sign a disclaimer form to say they take responsibility if some one for example gets ill

## 7. Training Session Finishing Times

By Tracey Revill

### Noted:

- Need to let sports centre know when free sessions finish
- Only 2 fixtures on the 12<sup>th</sup>
- Propose to stop the sessions on the 9<sup>th</sup> as clubs will get fined if they do not turn up
- Asked the floor if everyone is happy to finish on the 9<sup>th</sup>
- Women's rugby requested to have their session on the 11<sup>th</sup> as they have a fixture on the 12<sup>th</sup>
- Propose that session's recommence on the 7<sup>th</sup> of January. If you are not going to be there email/contact the sports centre else you will be fined.

### Agreed:

- Sessions will finish on the 9<sup>th</sup> of December and recommence on the 7<sup>th</sup> of January
- Women's Rugby will still have their session on the 11<sup>th</sup>

### Action:

- Clubs to contact the sports centre if they are not attending a session

## 8. Sports Centre

By Tracey Revill

### Noted:

- Tracey Revill opened a discussion for feedback on the sports centre, block booking and any issues
- Ultimate Frisbee queried why is it that external non-university teams can block book but university teams are only allowed to book weekly
- Hockey highlighted the issue with the FA coaching course taking up the astro time as the course blocked the whole astro out but did not use it
- Lacrosse queried if they are still not allowed to use hard balls, as the sports centre allowed England to train for a week with hard balls, but will not let them use hard balls. England had an exhibition game and training on the astro
- Cheer highlighted a problem with starting on time as the sports centre set up late, sometimes come in after the hour to set up their equipment.
- Basketball also stated having this problem of getting kicked off early and starting late
- Trampoline also have this issue, domino effect of people not starting on time. This is cutting short session by about 10mins
- Women's football stated that they had a problem with double booking of their training time
- Frisbee stated they were only given 4 hours notice that their training was cancelled
- Tracey Revill stated that this was due to a Futsal cup game and that BUCs fixtures have to take priority and they were given a few days notice
- Dance noted that they think the floor may not get cleaned in the dance studio. Floor is dirty most of the time, more towards the weekend

### Actions:

- Feedback to be passed on to Helen at the sports centre
- All correspondence from the sports centre about FA booking to be fed back to hockey
- All correspondence from the sports centre about England lacrosse to be fed back to lacrosse

## 9. Student Union Website

By Alan Bage

### Noted:

- Restructuring the SU website and SU live, merging into one
- Alan Bage asked the floor what they would like to see online, what would they want to change and any feedback?
- Tracey Revill asked how many people go onto the website and is the information useful? How could it be better to read?
- Suggestion to get it all up to date with BUCs info
- Dance suggested a list of dates of events, council meetings etc.
- Question asked if there is a way to update a clubs area instead of sending it through the SU
- This was explained to be because the website is changing
- Alan Bage stated that they would be able to log on to their own mini websites and link it to Facebook and twitter
- Question asked if members would be able to join online.
- Tracey Revill stated that members are currently able to join online unless you are an associate member, aim to be able to pay for trips etc online, for it to be easier to see and access
- Alan Bage stated that they aim to create a mobile site and looking to make an app
- Ian Johnston asked the floor if there was anything in particular that they would need or want so we can build it into the spec.
- Hockey asked if there was any way of submitting scores on the website instead of texting in.
- Tracey Revill stated that submitting scores is one thing that we cannot do. This has to come directly into the admin side, as it is very difficult to control and admin rights come from the office

## 10. Feedback from BUCs Games

By Tracey Revill on behalf of Dan Sam

### Noted:

- Wanting feedback on BUCs
- Are clubs aware of BUCs changes that are made to their sport that might affect them and Feedback on scores?
- Lacrosse asked if teams can move players from higher teams to play for lower teams when they do not have a game, as they believe this has been done by opposing teams
- Ian Johnston stated that teams are not allowed to drop players down
- Tracey Revill highlighted that teams need to take playing under protest forms to matches, and then you can raise a complaint. Needs to be done by the end of the following day
- Lacrosse stated that this happened in cup games that were happening last minute
- Lacrosse asked if BUCs can provide a ref. They have asked who they are affiliated to and local clubs for help, and feel BUCs could do more in helping find referees
- Tracey Revill stated that they can look at committee members who have another year and can do coaching and ref courses. Look at access to these resources

## 11. Activity General Meeting

By Tracey Revill on behalf of Dan Sam

### Noted:

- It is fundamental to have a mid term gathering with your members. For evaluation of your activity and development as well as giving individuals a sense of responsibility. Dan wants feedback of a date when you can get together as individual clubs with your members

### Action:

Clubs to contact Dan [dsam@lincoln.ac.uk](mailto:dsam@lincoln.ac.uk) a club update or when you are holding your meeting if you want him to come along

## 12. Student Union Annual General Meeting in January

By Tracey Revill on behalf of Dan Sam

### Noted:

- The Student Union AGM is on the 18th of January
- Prizes awarded for attendance
- Launching a massive SU campaign at the meetings
- Ian Johnston stated that anything that is passed at the AGM sticks; if anyone wanted to raise a policy this can be done as well, get in touch with the SU
- Clubs will be reminded nearer the time

## 13. Engine Shed

By Vix Simpson

### Noted:

- Vix Simpson introduced herself as Engine Shed Venue manager and wanting to discuss a few things that have been raised such as clubs not happy with the sports team meals
- This was chilli and chips last year, Dan agreed to have pizza and chips this year
- If not enough turn up to the meal they are charged £1.50 for each meal that is not used
- Clubs email in to request meals
- Vix Simpson stated that her aim is to find out what clubs want for meals and then work around them, and bring tasters to next council
- Can have a range of offerings
- Women's Rugby stated that they like the pizza and chips, but they find out at the last minute if people drop out, previously they have paid the same amount but got less food. Women's Rugby proposed that if they pay

an amount you get the amount of food you pay for

- Vix Simpson stated that this is fair enough to get what you pay for. It is a 3 day turnaround and the charge is just a deterrent for food wastage
- Women's Rugby queried if it is a three day turnaround
- Vix Simpson stated she will check and let Tracey Revill know to circulate to teams
- Question put forward if the food is specifically for after a game?
- Vix Simpson replied that it can be for anything, for a birthday or a team meeting can be organised
- Question asked if there can be different types of pizza.
- Vix Simpson replied that she can't see why not, but there would be a price increase to cover the extra ingredients and can bring options to the next council
- For team meals they are not looking to make money just wanting to cover cost of food and cooking, serving etc.
- Women's Rugby asked if there could be a deal that includes soft drinks. Like an extra pound to include a drink
- Vix Simpson proposed the example of £1.50 a head and for every four people you get a jug of pop
- Question asked if they can cater for a vegan option.
- Vix Simpson stated that she will look into this. Is this something they would want on the general tower bar menu? This will be looked into
- Vix Simpson asked if in regards to Takeovers was there concern that they can't use tower bar for ticketed events and stated to explain why it is no longer cut-off for events
- In 2010 the tower bar was refurbished. This was an investment from the University for the furniture
- Tower bar became popular and they can not close off tower bar in the evening because of regular trade for sport and food
- Can't close off the bar to provide access to a specific group of students and exclude others  
Still welcome to use tower bar for socials, can book out an area of space
- Can't close it off to be a ticketed event
- Had work done in platform to hold events, work with clubs to develop use of the platform space
- Vix Simpson stated that if there is anything she can do to help then make sure they raise it
- Dance stated that they had a social in the hub. The top bar wasn't open and they had to go downstairs to the bar. They were told they had to pay for bar staff
- Vix Simpson stated that they can have the bar open, let the Student Union know, if the bar take doesn't cover the member of staff then Vix will talk to the Students Union about what to do if that occurs; this is to be discussed further with the SU
- If you do want upstairs then they will put bar staff on. For example 50 + people have 1 staff member, 100 + 2 etc.
- Vix Simpson stated that she wants to encourage people to talk to her with all this feedback for best student experience and asked the floor for any feedback anyone had on experiences in the bar, positive/negative
- A council member stated that when in Tower Bar with friends they made food orders at the same time but all came out at different times
- Vix Simpson stated that when ordering food make sure to state you are eating together as orders go through on separate tickets. The kitchen won't see that they are together as they may go to different stations
- A further issue was raised about cold food coming out hot and being told they could not get a replacement by a staff member as they would have to defrost bread
- Vix Simpson stated that she will take this feedback back to the kitchen
- Vix Simpson apologised for this and offered a complimentary meal to say sorry
- Vix Simpson asked the council why people queue at the bar in Tower Bar.
- Suggestion rose about the specials board. When a special has run out can it be rubbed off the board?
- Vix Simpson stated that they may have just run out that day and it may be on the next day
- Netball queried about lighting in the Tower Bar and that now it is getting darker earlier there was no light on and they were sat in the dark as no staff members put the lights on after a request was made
- Vix Simpson explained that they need to express this to the manager at the time and that asking for the bar manager in a situation such as that, instead of a member of staff is the best option
- Question put forward as to why the surround sound does not match up with the TV
- Vix Simpson stated that they are working to resolve it
- They have HD and non HD TVs, which have a different sky box. The HD sky box is slightly ahead. This is planned to be sorted but takes a lot of funding, and they are waiting for quotes to get this actioned

**Actions:**

- Vix Simpson to look into temporary signs to say that food is out of stock for the special boards
- Vix Simpson to price up pizza options and send to Tracey Revill to circulate
- Vix Simpson to bring free pizza to the next council
- Vix Simpson to find out if the turn around time is 3 days and to let Tracey Revill know to circulate
- Vix Simpson to circulate to managers to brief staff to ask groups if food wants to come out at the same time also look into signage telling customers to make staff aware they are eating together
- Vix Simpson to look into Vegan options

**14. Any Other Business****Noted:**

- Tracey Revill on behalf of Dan Sam informed the council that Snowflake Ball tickets are still available, there are going to be tickets on the door, they are more expensive but available
- Tracey Revill again stated on behalf of Dan Sam that they want to thank everyone currently organising or who has organised takeovers or fundraisers. Anyone that has done any fundraising to email in so they can get a total together of everything that has been raised
- Tracey Revill put forward that not many volunteer logs are coming in. Committee members are to bring them in to be signed by Tracey Revill or Ian Johnston at the SU. This can be anything this year from July
- Trampoline queried that from the bake sale they got members to fill a log in, can they do this too?
- Tracey replied that it is for committee members but this can be verified for the members, if additional members are working above and beyond this can be signed off as long as the Activities department are emailed member details in advance
- Tracey Revill stated that transport bookings are not coming in on time. Non BUCs are 10 days prior and BUCs the Friday before the fixture by midday at the latest. A few clubs are coming in late Friday just before close and Monday morning. These will be refused. Please get paperwork in on time
- Tracey Revill reiterated that refunds are only given within 28 days of joining. If a request is over 28 days a member can only be refunded in exceptional circumstances, as clubs have to pay for facilities, transport etc, and are paying for them whether they come or not
- Lacrosse asked how much is left in the fund?
- This can be emailed out

**Actions**

- Clubs to email any additional members details through who are wanting volunteer logs signing off
- Emily Hill to email out how much is left in the development fund pot
- Clubs to email Dan [dsam@lincoln.ac.uk](mailto:dsam@lincoln.ac.uk) with information of fundraisers they have done/are doing

**15. Date of the Next Meeting**

The date of the next meeting is Friday the 1<sup>st</sup> of February, 10am-12pm. Venue TBC