



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee, 27th March
2015 at 2pm in the Upstairs Meeting Room.

Present:

Chair: Brian Alcorn (BA) – President
Olivia Hill (OH) – Vice President Welfare and Community
Hayley Jayne Wilkinson (HJW) – Vice President Activities
Nyasha Takawira (NT) – Vice President Academic Affairs
James Brooks (JB) – Chief Executive

Also in attendance:

Aidan Mersh (AM) – Head of Membership Services and Marketing
Megan Graham (MG) – Administrative Support Worker

1.1 Apologies for Absence

Apologies were received from Hannah Coleman (HC) – HR and Office Manager

1.2 Declarations of Interest

No declarations of interest were received.

2. Matters Arising

- The Law Society has been emailed regarding the constitution.
- Commercial Services Manager spoke to HJW about team photos.
- A draft policy proposal, regarding the conflict of interest with employment and voting members of Student Council, has been created and is being presented at the HR Sub-Committee.

3. Development Fund Requests

Noted:

- Societies:
 - Comedy was granted £24 to cover costs for a charity event in the Platform.
 - Money raised from this should not be linked to the event in the Platform; the event cannot be published as a charity event.
 - Afro-Caribbean Society was granted £350.
- Sports:
 - There is no Sports Development fund remaining.
 - Parkour were denied £300.
 - Cheerleading was granted £75.
 - Equestrian was granted £100.
 - Rugby League was granted £200.
 - Due to the use of the Commercial Services by Sports and Societies it was suggested the development fund be increased.

Agreed:

- £3000 to be added the development fund for both Sports and Societies.

Action:

- JB to inform Comedy Society of the different option for the event in the Platform.

5. Inactive Activities:

Noted:

- There are Clubs and Societies who do not have the minimum membership.
- It was suggested that Clubs and Societies which had not been ratified before the Freshers Fayre should be given until the next Freshers Fayre to have the members required.
- Teams which are in BUCS will need to state in their BUCS funding request how they aim to get over 15 members.

Agreed:

- This year is to be a grace period year if they were not ratified as a Club or Society before Freshers Fayre.

Action:

- HJW to investigate the rules for Clubs and Societies membership.

6. Time Analysis Charts

- This agenda item is to be postponed until the next Executive Committee meeting.

7. Rewarding Reps for Attending Training

Noted:

- Last year Reps who attended training were rewarded with a Grad Ball ticket.
- Up to 70 people may be attending the training.
- It was suggested that they could receive a discount on Fresher's Fayre tickets.

Action:

- AM to speak to Entertainments Manager Michael Redpath regarding discounts for Reps who attend training.
- Rewards for Reps attending training to be discussed at SMT and confirmed by email.

8. Senior Rep Badges

Noted:

- A Senior Rep has requested that Senior Reps get badges like Sabbatical Officers for when attending events.
- Lanyards and/or hoodies were suggested.
- Once a student has completed the training they will have a better understanding of the Union so can be better representatives.

Agreed:

- A lanyard to be given after the second day of training.

9. Student Car Parking

Noted:

- This issue affects mostly Mature and Distance learners and has been mentioned at different forums including the National Student Survey.
- The car parking capacity on campus is being reduced.
- Adding a car parking questions to the accommodation survey will allow more information to be gathered from students.

Action:

- Student Voice Administrator Lindsay Westgarth to gather information, from AMS and £ in your Pocket, on student parking and present at the next executive committee.
- OH to include "do you have a car which you use to get to University" to the Accommodation Survey.

10. Student Charter

Noted:

- It was suggested the Student Charter may be reviewed to make it more accessible to students.
- This is in essence the original partnership between the Union and UoL.

Action:

- BA to copy Scott Davidson into an email to Staff and Student Communications Manager Dave Prichard and Director of Student Affairs Judith Carey asking if the Student Charter is being reviewed.

11. Standing Orders and Bye-law amendments for the Democratic Review

Noted:

- It was proposed that the following Reps be added to the International Zone on the Democratic Review: Postgraduate, Equalities, Events, Trips, Erasmus.
- An Undergraduate Rep was suggested.
- The International Students Group is to be consulted.

Action:

- JB to circulate the Bye-laws with any amendments to Exec.
- Exec to make tracked changes on the Standing Orders and Bye-Laws and send to BA.

12. National Youth Survey

Noted:

- The National Youth Survey targets certain demographics of students and was asked to be promoted by the Union.
- There are other surveys which are created for the Union which still need to be publicised.

Agreed:

- The Union will not participate in the advertising of the National Youth Survey.

13. Research Excellence Framework, Higher Education Funding Council for England – QR1 Funding Money

Noted:

- It was suggested to write a letter to VC Mary Stuart about how well Lincoln has done with Research Funding.
- There was a 90% increase in the amount of money being added to research.

Agreed:

- Ieuan Owen to be granted a life membership for adding to the Student Experience.
- Nominations for Honorary Life Memberships to be requested from Student Council.
- A news story on the website commending the University should be written.
- Letter to be written to VC Mary Stuart congratulating on the Research Funding and membership to HEFCE.

14. Michael Beard – SU Awards Commemoration

Noted:

- Michael Beard was a student at the University of Lincoln and consistently coached students.
- In the Sports Committee they requested that the Coach of the Year be named after him.

- Volleyball and American Football previously requested an award after a member passed away.
- It is too soon after the passing of Michael Beard to contact the family and ask permission to change the name of the award.

Agreed:

- There will be a commemoration for Michael at the SU Awards.

Action:

- HJW to contact Will Fry and Rugby regarding the decision for the Michael Beard SU Award Commemoration.
- HJW to speak to a contact close to Michael's family regarding the Award name change.
- MG to add a diary reminder to ask Michael's family in 9 months about the SU Award name change.

15. Sabbatical Officer Updates.

15.1 Vice President Academic Affairs

Noted:

- The election results for remaining Senior Reps and Course Reps will soon be available.
- How Sabbatical Officers lead at UoL Students' Union was presented at Bishop Grosseteste.
- The Postgraduate Conference was attending which was beneficial.
- BA and NT will attend an ACS meeting discussing Life after University.
- At the Academic Representation Committee (ARC) the loss of members was discussed, with everyone leaving feeling more positive.
- Some Reps may be co-opted in.
- Rep elects are still being met with.
- NT met with Student Engagement Manager Dan Derricott and Director of EDEU Karin Crawford.

15.2 Vice President Welfare and Community

Noted:

- The training session with Liberation Officers went well.
- The Postgraduate Conference was very good, the Graduate School were commended on the event.
- VC Mary Stuart visited the Union which was very positive.
- Head of Student Wellbeing Service Julie Spencer sent an email to DART registered students regarding the Liberation Officer elections.
- Leaflet drops for the Community Day are ongoing.

15.3 Vice President Activities

Noted:

- The Sports and Societies Committees went well.
- The Kit for Sports was well received with a few questions being asked.
- Societies do not seem as happy with an alternative supplier being chosen for the hoodies.

15.4 President

Noted:

- The Residential and Student Life Committee is this week.

- The student accommodation behind The Swan is starting to be built.
- The Student Housing Company sold the Pavillions and the Dawsons is for sale.
- JB and BA have spoken to the Student Trustee candidates, one candidate has been removed due to a conflict of interest.
- The distance that the University have from the issues in the West End were discussed, the Union's Community Strategy should be incorporated into the training.

Action:

- AM and JB to discuss the Community Strategy and update.

16. Chief Executive verbal update

Noted:

- JB met with Caroline Low regarding timetabling, AM is to attend the next catch up between JB and Caroline Low.
- A partnership with DVC Scott Davidson and the Union will help to define student engagement and what student representation is.
- Plans for the new reception are being created.
- Staff Survey Results are back with the winners still to be announced, Commercial Services were the main area for improvement.
- VC Mary Stuart and Chair of the Board of Governors Hayden Biddle visited the Union.

Action:

- MG to add Am and NT to the next meeting with JB and Caroline Low.

17. Health and Safety

Noted:

- The fire alarm is still not fixed but it should be fixed soon.

18. Any Other Business:

- No Other Business was presented.

19. Date of next meeting: 2nd April 2015

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Chair

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Date