



**UL STUDENTS' UNION**  
**www.lincolnsu.com**  
*Representation, Participation, Inspiration*

## **University of Lincoln Students' Union Executive Committee**

Minutes of the meeting of the Executive Committee  
Held on Thursday 13 December 2012 at 2.00 pm  
In the Students' Union Board Room

### **Present:**

Wesley Wells, Deputy President and VP Academic Affairs (Chair)  
Andrew Twagira, Vice President Welfare & Diversity  
Francesca Anderson, Officer for Students  
James Wigger, Groups Officer  
Jade Snedeker, Sports Officer  
Dan Sam, Vice President Activities  
Lindsay Westgarth, College Representative – College of Social Science

### Also in attendance

James Brooks, Chief Executive  
Ian Johnston, Interim Deputy Chief Executive/Activities & Development Manager  
Amanda Marshall, Executive Assistant

### **1.**

#### **1.1 Apologies for Absence**

Apologies for absence were received from Jennine Fox - President, Kayleigh-May Coddington – Officer for Students, Loryn Good – College Representative – College of Arts, and Google Seeburn – Officer for Students

#### **1.2 Declarations of Interest**

- No declarations of interest were received

### **2. Minutes and actions of the meeting held on 27 November 2012**

#### **Noted:**

- The minutes of the meeting held on 27 November 2012 will be circulated after the meeting

### **3. Matters Arising**

#### **5. Student Feedback from GOATing AMT Concession – library**

##### **Noted:**

- TC raised this matter at the Student Experience Committee, and University Librarian Ian Snowley would like the hot drinks vending machine to be reinstated

#### **Body Issues Campaign**

##### **Noted:**

- FA has spoken with Liberal Youth regarding body confidence issues

### **SU Awareness – Courts accommodation**

#### **Noted:**

- Discussions on the development of a complaints area on the SU website are progressing

### **Housing**

#### **Noted:**

- An update on housing has been provided in AT's Executive report
- Exec' agreed that a video would be produced, and AT is to prepare an action plan and rota around the accommodation campaign

### **Eco Power Rangers**

#### **Noted:**

- A meeting is due to take place on this on the afternoon of 13 December 2012

### **Committee paper**

#### **Noted:**

- WW is still to write paper for the new format for committees

## **4. National Student Money Week**

#### **Noted:**

- WW met with University colleagues from Student Services, who are leading on this event and invited the SU to be involved
- Student Services currently has four interns who are leading on this campaign
- It was agreed that the Executive would promote this event through social media

#### **Discussed:**

- The possibility of hiring in catering demonstrators for the Tuesday of this week, and the possibility of hiring a LIDL bus for a day

#### **Agreed:**

- The Executive agreed only to hold a 'clothes swap' facility in the Students' Union Reception in support of this campaign, given that 'Go Green' and 'National Student Volunteer Week' are all taking place during this week
- WW to follow up 'clothes swap' facilitation with colleagues on SU Reception

## **5. Governance Review – Phase 1**

#### **Noted:**

- Phase 1 of the ongoing Governance Review is due to go to the AGM on 18 January 2013 for approval
- The proposed amendments to the governance including making the Executive team smaller and strengthening Student Council
- Students would be encouraged to look to part-time officers to hold full-time officers to account
- Each diversity group would have a seat on the Student Experience Committee and would represent the student movement at Lincoln

## **5. Finance – October month end accounts**

#### **Received:**

- The Union's month end accounts for October 2012 were received
- Finance are all on track, and new November 2012 accounts will be available shortly

- The University plans to cease paying 'one off' payments to suppliers, and there is an agenda item at the Board of Trustees on 14 December 2012 to discuss the possibility of bringing the Union's finances in-house using SAGE, resulting in the Union having control of its own bank account (which it does not at present).

## 6. Elections Publicity

### Noted:

- The agreed branding for the elections will now be used for all relevant posters and publicity; and will become the brand for the Union
- There is a plan in place for the Executive to produce a generic governance video.
- Elections will be launched at the AGM on 18 January 2013, and Exec' are asked to keep the information confidential until then – with regard to the new branding

## 7. Roger Buttery Award/Lifetime Honorary Membership (retiring trustee)

### Noted:

- An engraved barometer and crystal pen holder which has been ordered as 'thank you' gifts for retiring trustee Roger Buttery were shared with the Executive team

### Agreed:

- The Executive agreed to grant Roger Buttery lifetime honorary membership of the Students' Union, by way of recognition of his contribution to the Students' Union and to students during his three year term of office as a trustee
- The Executive agreed to rename the 'Students' Union Award' to the 'Roger Buttery Students' Union Award', as testament to Roger's contribution to the Students' Union. Roger would be invited back to present this award each year at the Students' Union Award events, as a way of remaining part of the Union for the years to come

## 8. Any Other Business

### Executive feedback

#### Noted:

- All present were asked to feed back on two key things that they were proud of

#### Noted:

- AT was proud of how successful the Student Buddy Programme was progressing, particularly over the past eight weeks. The programme is due to go live in January 2013
- Publicity will be issued in late January 2013
- IJ was proud of how well the Snowflake Ball event had gone
- FA had received positive feedback on the Snowflake Ball and was proud of finishing assignments
- JW commented that sadly not many members of diversity groups had attended Student Council
- JS was proud of completing assignments, and highlighted PC issues and barrier issues with the library
- LW will raise library issues at the next meeting of the Student Experience Committee on 14 December 2012, it may be one of a number of issues, ie estates, library, power supply issues
- WW agreed to pursue how ICT is receiving feed back on the new PC's in the library

## **SU Accounts – Sports & Societies Councils**

### **Noted:**

- Accounts were issued at the first sports and societies councils at the beginning of the year
- DS to trial taking accounts to all sports and societies council meetings, whilst ensuring that the emphasis is on scrutiny/accountability
- DS was particularly proud of the Snowflake Ball, with student feedback suggesting that some students would like the option to pay for this during Fresher's Week
- 73% of students who responded to a request for feedback, would like a summer ball
- A message of thanks to Dan Sam and Ian Johnston from the Chief Executive James Brooks was noted, for all their work on the Snowflake Ball
- WW was proud of the fact the Lincoln will be the only Students' Union in the country launching an SMS system to capture student feedback

### **13. Any Other Business**

#### **Crime Campaign**

##### **Noted:**

- FA it taking the lead on a crime campaign

#### **Housing Fayre**

##### **Agreed:**

- The Executive agreed to change the date of the Housing Fayre next year, to take place some time during the second week

### **13. Date of next meeting**

#### **Noted:**

- The next meeting of the Executive Committee will take place on Thursday 17 January 2013 at 10.00 am

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(Chair)

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Date