



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 28<sup>th</sup> May 2015 at  
2pm in the Upstairs Meeting Room.

### **Present:**

Chair: Brian Alcorn (BA) – President  
Hayley Jayne Wilkinson (HJW) – Vice President Activities  
Nyasha Takawira (NT) – Vice President Academic Affairs  
James Brooks (JB) – Chief Executive

### **Also in attendance:**

Aidan Mersh (AM) – Head of Membership Services and Marketing  
Megan Graham (MG) – Office Administrator

### **1.1 Apologies for Absence:**

Apologies were received from Hannah Coleman (HC) – Head of HR and Operations and  
Olivia Hill (OH) – Vice President Welfare and Community.

### **1.2 Declarations of Interest**

No declarations of interest were received.

## **2. Minutes of the Previous Meeting**

The minutes of the meeting on the 15<sup>th</sup> May 2015 were agreed as an accurate record.

## **3. Matters Arising**

### **Noted:**

- The agreed dates for the SU and Activities Awards have been put in diaries and VC Mary Stuart has been informed of these dates.
- The Sports and Societies Development funds finances were investigated.
- Sports Clubs had a budget of £1500, awarded £2981 and spent £1088.30.
- Societies had a budget of £2500, awarded £2863.49 and spent £1549.
- The board of Governors report has been drafted and reviewed by JB.
- HJW circulated Wealth at Work documents to the Executive Committee.
- OH to discuss the East Midlands Support Unit proposal with Wade Baverstock, VP Welfare and Community Elect.
- NT to discuss School of the Year with Karin Crawford, Director of EDEU.

## **4. Sabbatical Officer verbal update**

### **4.1 Vice President Activities**

#### **Noted:**

- HJW met with the Archery Society regarding the Sports Centre, the issues are being looked into and should be resolved before the next academic year.
- The Canoe and Kayak Building is leased to the Students' Union so could be used for additional storage.
- At Societies council it was agreed that that they will use a specific Hoodie supplier for all purchases, no suppliers have been found that could offer the deal which has been suggested.

- Player layer give a 5% reimbursement, this could be added to the development fund or a newly formed hardship fund for teams that have less money. This may be a one-time 5% payment and might not be available for future years.

**Agreed:**

- A recommended supplier will be used for Societies.

**Action:**

- BA to check the Sports Council Minutes regarding sports fines being eradicated.

**4.2 Vice President Academic Affairs**

**Noted:**

- There is a lack of community space for PG's within the University. The 3<sup>rd</sup> floor of the Minerva Building are PG specific rooms.
- NT was contacted regarding the Graduate School and Students' Union working in partnership to look into the hardship funds availability for Post Graduate Research (PGR) students.
- There are very limited hardship funding for International Students.
- All Rep Handbooks are done except the Post Graduate Handbook.
- The Annual Quality Report is proceeding well.
- The last Learning Support and Environment Committee was attended, there was discussion on how to improve disability access across campus.
- NT will be attending the Black Students' Conference this weekend.
- The 3<sup>rd</sup> September is the East Midlands University Association meeting.

**Action:**

- NT to investigate the Students' Union involvement in the project looking at PGR hardship funding and discuss with OH.
- NT to find out who decides the approval of hardship funding.

**4.3 President**

**Noted:**

- Last week the attendance panel meeting which highlighted the issues relating to study group students progressing to level 2.
- In the catch up with VC Mary Stuart the Sports Strategy was discussed. VC Mary's interpretation is that the Sports Strategy and the School of Sport and Exercise Science Strategy should be separate.
- AM will be project managing the policy between the Students' Union and the Sports Centre.
- Many recruitment panels have been attended this week.
- The Leadership Group meeting was led by the Union, the Union strategy was discussed.

**Action:**

- HJW to contact Karin Crawford, Director of EDEU, regarding the Leadership Group Meeting.

**5. Chief Executive verbal Update**

**Noted:**

- JB will be on annual leave for 2 weeks.
- The process of the consultation of the commercial services structure is currently happening.
- All full time positions have now been accepted and confirmed.

- A paper may be written regarding the title of the Sabbatical Officers, as this title seems less accessible. Options may be Sabbatical Officer, Executive Officer, Elected Officer or Student Leader.

## 6. Health and Safety

### Noted:

- Charlie Garrod, Head of Commercial Services, and HC are currently responsible for Health and Safety.
- An Environmental Health Officer gave a surprise inspection of the Commercial Services. There were no issues with The Swan, small issues with the ceilings and walls within the Engine Shed and Tower Bars which has been reported to Estates. The Reception move equipment has been ordered, a to scale drawing is to be provided by the joiner. All electrics will be moved on the 15<sup>th</sup> June.

## 7. Any Other Business

- No other business was presented.

## 8. Date of next meeting: Friday 5<sup>th</sup> June

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Chair

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Date

Confirmed