



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 25<sup>th</sup> June 2015 at 5pm in the Students' Union Boardroom.

### **Present:**

Chair: Brian Alcorn (BA) – President  
Hayley Jayne Wilkinson (HJW) – Vice President Activities  
Nyasha Takawira (NT) – Vice President Academic Affairs  
James Brooks (JB) – Chief Executive

### **Also in attendance:**

Aidan Mersh (AM) – Head of Membership Services and Marketing; Hannah Coleman (HC) – Head of HR and Operations; Jane Kilby (JK) – Volunteer Manager; Rachael Townsend (RT) – Marketing Manager; Megan Graham (MG) – Office Administrator

### **1.1 Apologies for Absence**

Apologies were received from Olivia Hill (OH) – Vice President Welfare and Community.

### **1.2 Declarations of Interest**

No declarations of interest were received

## **2. Minutes of the previous meeting held on the 18<sup>th</sup> June 2015**

The minutes of the previous meeting were agreed as an accurate record.

## **3. Matters Arising**

### **Noted:**

- The proposed agreement with Banana Moon will ensure that all hoodies for Societies will have the SU logo. There will be no contract just a written agreement which is still to be confirmed.
- The Palestinian Society is disbanding due to having no committee for the next academic year.
- Catherine Thomas, Head of the School of Sport and Exercise Science, was informed about the decision to apply for the Women's Rugby opportunity with the RFU Universities Partnerships.
- OH and AM met regarding the Getting Started Vote.

### **Actioned:**

- WB to discuss an Officer on the Hardship Fund Panel with Chris Spendlove, University Registrar.

## **4. Student Led Project Proposal**

### **Noted:**

- A student has proposed a project to teach coding within the UoL and to Schools.
- The student was encouraged to speak to Mark Stow, Head of Careers and Employability

### **Agreed:**

- The project was approved in principle. JK to discuss the project developments with the student and suggest speaking to the School of Computer Science.

## **5. Fresher's Information**

### **Noted:**

- The details of events for Fresher's week were circulated to the Executive Committee.

### **Agreed:**

- The updated Fresher's material presented by RT was approved.

## **6. Sabbatical Officer Holiday Approval**

- To be postponed to the next Executive Committee meeting.

## **7. Increasing Student and Staff International Awareness Proposal**

### **Noted:**

- The UoL wish for the Union to get involved in the proposal.
- It was suggested that University Marketing department might be more suitable to arrange events.

### **Agreed:**

- NT to inform Jayne Billam, Director of Human Resources, that the Union support the proposal but there is a focus for the Union on Fresher's events currently.

## **8. Facebook and Instagram Proposal**

### **Noted:**

- It was proposed that individual Facebook and Instagram accounts and a joint Instagram and Twitter account for Sabbatical Officers would be created.
- Marketing and Communications department would have access to joint accounts.
- It was suggested that the Corporate Snapchat account could be shared with Officers.
- Periscope was to be investigated for use at events like Student Council.

### **Agreed:**

- The proposal was approved.

## **9. Trebles**

### **Noted:**

- There have been concerns with Trebles as an operator due to the marketing of selling treble drinks at the price of singles, this goes against a mandatory condition of the licencing act.
- The Masonic Society only allows male members which goes against the values of the Union.

### **Agreed:**

- A veto shall be placed on Trebles and any other establishment supplying the same alcohol offer.
- A veto shall be placed on The Masonic Society.

## **10. NUS Survey**

- Nothing to note.

## **11. Sabbatical Officer Verbal Updates**

### **11.1 Vice President Academic Affairs**

#### **Noted:**

- A careers week in November is being arranged by the College of Arts Representative.

#### **Agreed:**

- The Annual Quality Report will now be called the Student Written Submission.

### **11.2 Vice President Activities**

#### **Noted:**

- HJW has spoken with Mark Stow regarding developments within Careers and Employability and has been invited to look at other Universities Careers services.

### **11.3 President**

#### **Noted:**

- Brian wished the Executive Committee good luck going forward.

## **12. Chief Executive verbal report**

### **Noted:**

- The Pension Auto enrolment will soon be starting. TUPE Staff from the UoL will be able to opt out of the People's Pension and into the LGPS pension unlike other staff.

- There is no insurance from the 1<sup>st</sup> August 2015 due to Endsleigh not providing renewal documents yet.
- Charlie Garrod, Commercial Services Manager and Will Richardson, Venue Manager, were commended on the free £20k cellar refit from Heineken.

**13. Health and Safety**

- Nothing to note.

**14. Any Other Business**

- Nothing to note.

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Chair

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Date

Confirmed