



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee, 19th March 2015
at 2:30pm in the Upstairs Meeting Room.

Present:

Chair: Brian Alcorn (BA) – President
Olivia Hill (OH) – Vice President Welfare and Community
Nyasha Takawira (NT) – Vice President Academic Affairs
James Brooks (JB) – Chief Executive

Also in attendance:

Aidan Mersh (AM) – Head of Membership Services and Marketing
Hannah Coleman (HC) – HR and Office Manager
Megan Graham (MG) – Administrative Support Worker

1.1 Apologies for Absence

Apologies were received from Hayley Jayne Wilkinson (HJW) – Vice President Activities.

1.2 Declarations of Interest

No declarations of interest were received.

2. Minutes of the Previous Meeting

The minutes from the meeting held on 12th March 2015 were approved with amendments.

3. Matters Arising

- AM sent the new constitution template to Sports and Societies Council.
- AM did not meet with Law Society regarding the Constitution.

Action:

- AM to update on the Law Society meeting regarding the Constitution.
- Commercial Services Manager Charlie Garrod to speak to HJW.

4. Time Analysis Charts

- Moved to the next Executive Committee.

5. Sports Store Room

Noted/Discussed

- There have previously been issues with the Sports Store in the Sports Centre.
- The Sports Centre has asked the Union to pay £3500 to put shelves in the sports store to help keep the store tidy. Shelves want to be put in the space which may cost around £3500.
- It was discussed if the Union should pay for the shelves or make a contribution towards them.
- The Sports Centre should be asked to make sports teams sign in and out to help monitor the condition of the Sports Store.
- A weekly inspection should be carried out by the Union.

Agreed:

- The Union will pay for the shelves in the Sports Centre and have a key for the room.

Sports teams should be asked to sign in and out by the Sports Centre and weekly inspections shall be carried out by the Union. **6. Conflict of Interest with University**

Employment

Noted/Discussed:

- Members of Student Council have previously had employment within the Union and the University.
- There is a clear conflict of interest and holds a reputational risk for the Union when members of council are employed within the Charity and University.
- It was suggested that a policy be created preventing members of Student Council from applying for positions within the Union and University.
- Student Ambassadors work with potential students so there is no conflict of interest.
- Work which is credit bearing for the University should not be included in this Policy.
- It was suggested that the Student Council Handbook have the guidelines in to allow them to be informed.
- Only work within the Students' Union Charity should be included in the Policy as this may reduce their ability to represent students; work within the Lincoln Students' Union Trading (Commercial Services) is available to Student Council Members.

Agreed:

- A policy to be created stating that no voting Student Council Members can be employed by the University or University of Lincoln Students' Union.
- Sabbatical Officers should not be able work on a full time contract at the Union for 2 years after leaving their position.

Action:

- HC to draught the proposal to be taken to the HR Sub-Committee regarding the conflict of interest with employment and voting members of Student Council.

7. Sabbatical Officer verbal Update

7.1 Vice President Academic Affairs

Noted:

- It was suggested at the Academic Representation Committee that Academic Societies would have specific benchmarks which allows them to be approved as an Academic Society. This will be spoken about at the Societies Committee next week.
- The new Sabbatical Officers were met with and the new Senior Reps are still being met with.
- Course Rep nominations were at 142 at midday 19th March 2015 with an aim for 200.
- Phone banking is being carried out to allow students to ask questions and be informed about the elections.

7.2 Vice President Welfare and Community

Noted:

- The Mental Health Campaign occurred this week; there was a very positive reaction on social media and between 200-250 people attended the dog petting.
- The campaign was discussed with VP Welfare and Community Elect Wade Baverstock (WB), with improvements discussed.
- OH was commended for the success of the Campaign.
- The quality of the Mental Health Campaign promotional material was commended.
- Liberation Officer Elects are to be met with, alongside WB.
- OH attended the Carholme Community Forum.

7.3 President

- Chris Robertson, Bishop Grosseteste Union President, was met with regarding Article 4 as it is going to consultation again.
- Lincoln is in the top 3 University Cities in the Country for student accommodation prices, costing up to 27% more than non-student accommodation.
- Hayden Biddle, Chair for the UoL Board of Governors, visited the Union and was very positive regarding the Union, staff were thanked for attending.
- Mary Stuart, Vice Chancellor, is visiting the Union on Tuesday 24th March 2015.
- St Patricks Day events in the Tower Bars went well, Commercial Services were commended.
- It is crucial for at least 3 Sabbatical Officers to attend the Postgraduate Conference.

8. Chief Executive verbal update

Noted:

- Students will soon be classed as consumers and will have the rights under consumer law, to challenge University lecturers for not turning up to lectures.
- Budgets are being finalised, all staff involved were thanked.
- A new proposed staffing structure is being created including the proposed staffing within an Advice Centre.
- Communications are currently working on the Annual Membership Survey (AMS). which is going well; just fewer than 1900 people were surveyed meaning any data extrapolated from this will be representative of the student voice.
- Communications were commended for work on the AMS.
- VC Mary Stuart has emailed to ask if the Union would like be involved in a partnership regarding violent crime against women and girls.

Agreed:

- The Union is to collaborate on the programme regarding violent crime against women and girls.

9. Health and Safety

Noted:

- A broken nose at a club night was reported.
- The new fire alarm system is being finalised.

10. Any Other Business

Noted:

- A report went to academic board which did not come to the Executive Committee for approval.
- All reports being submitted to Institutional Committees are required to be seen at Executive Committee prior to being submitted to the Committee.
- The lock on the upstairs door is being changed.

11. Date of Next Meeting: Friday 27th March.

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Chair

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Date