



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 8th February 2016
at 11am in the Students' Union Boardroom.

Present:

Chair: Hayley Jayne Wilkinson (HJW) – President
Sammi Storey (SS) – Vice President Activities
Nyasha Takawira (NT) – Vice President Academic Affairs
James Brooks (JB) – Chief Executive

Also in attendance:

Jane Kilby (JK) – Employability Manager, Jenny Barnes (JenB) – Student Voice and Impact Manager, Hannah Coleman (HC) – Head of HR and Operations, Megan Graham (MG) – HR and Office Assistant and Scott McGinn (SM) – Marketing Manager (agenda items 5-7 only).

1.1 Apologies for Absence

There were no apologies for absence

1.2 Declarations of Interest

There were no conflicts of interest

2. Minutes of the previous meeting

The minutes of the previous meeting on the 1st February were agreed as accurate.

3. Matters Arising

Noted:

- NT has included in her report to VC Mary Stuart regarding the cultural reasons in the Authorised Absence policy.
- NT and JenB discussed the academic stances the Union currently have.
- JK and HJW are meeting to go over the Welfare Ops Plans.

Agreed:

- Your SUGesstions, with the S and U being the Union logo) was approved to replace the name big ideas.

4. Weekly Report

Noted:

- The budget for the Tower Bar was high due to increased demand for Super Bowl.

5. Marketing and Comms Plan

Noted:

- The Student Leader Facebook page may be removed.
- The volunteering social media may be removed and the corporate accounts used.
- A quick pop up survey will be added to the website/dashboard which responds based on interactions.

Agreed:

- The Executive Committee approved the Marketing and Comms Plan.

6. Employability Survey

Noted:

- The typos within the document will be amended.

- The fresh data produced from the hard work of the survey was commended – targets were exceeded.
- The survey will go to Head of Careers & Employability, Mark Stow.
- The fourth paragraph on page 2 to be amended to once per term.
- The Union's role is to enable recognition of employability skills students possess.
- SM was commended on his hard work on the survey.

Agreed:

- The Executive Committee approved the Employability Survey.

7. Student Volunteer/Employment Week

Noted:

- The programme has been finalised and posters are being displayed.

8. Time Analysis Charts

- Nothing to note.

9. Marina Courts Name Ideas

Noted:

- 4 names were shortlisted: Signet House, Swan Wharf, Waterfront House, Marina House

10. Lincolnshire Police Volunteers

Noted:

- There have been ongoing issues with the police volunteers

11. Independence Day

Noted:

- This is a working title
- This goes against the Memorandum of Understanding which states the University and Union work in partnership.
- This campaign needs to raise awareness of the Union Advice Centre.

12. Go Out and Talk (GOAT)-ing

Noted:

- Student Leaders are not GOATing as much as they could or as is in the diary.
- The GOATing usually clashes with meetings.

13. Student Leader Verbal Updates

13.1 President

Noted:

- Went to Sheffield for NUS Strategy session.
- HJW opened the Arts Material shop.
- Money Matters Workshops has had more people and everyone who attended found this useful.

13.2 Vice President Activities

Noted:

- Sports and Societies were informed of the PlayerLayer termination, there were no complaints.
- Issues raised in the Sports and Societies committees will be investigated.
- Rugby Union have been challenging this week, there is an ongoing investigation.

13.3 Vice President Academic Affairs

Noted:

- NT went to Danwood on Friday to look at student printers.
- NT attended an open day on Saturday.
- Feedback forms from Crit Screen Workshop had really good suggestions.
- NT is meeting with Engagement Champions and Administrators about Elections in March.

14. Chief Executive Verbal Update

Noted:

- JB went to NUS Strategy at Sheffield future NUS decisions may impact the relationship the Union have with NUS.
- The Union are happy to administer Module Evaluation, a data sharing agreement will be put in place which will include data retention time.
- The PlayerLayer shop stock should be here Thursday, this needs to be promoted to Clubs and Societies.
- The Union need to be more organised in the approach to charitable activity; standing orders may need to be changed.

15. Health and Safety

- Nothing to note.

16. Any Other Business

Noted:

- The following were requested to be on the Activities Awards guest list:
 - Reps from Sports Centre
 - Elly Sample, Director of Communications, Development & Marketing, and Julie Corden, Heads of Conferencing, from the University Marketing Department.
 - DVC Sue Rigby
 - Union Executive Committee
 - Reps from Lincolnshire Sport
 - Will Fry and Holly Band
- If there are any additions to the awards SS should be emailed.
- NT met with Harriet Gross, Deputy Head of College, last week. There will be a project involving rejuvenating Sincil Bank and they requested a survey of the area.
- It was proposed for the Union and Sports Centre to work in Partnership for the bike scheme.

Agreed:

- The Executive Committee approved the guest list.
- The Community rep should be involved in the Sincil Bank surveying.
- The Union are not partnering with the Sports Centre.

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Chair

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Date